

Aspen Elementary School

Site Council Meeting Minutes

Nov 15, 2023

Meeting called by	Shane Craven
Note taker	Stacey Coombe
Attendees	Mandy Liston, Diane Barrett, Colette Noblitt, Alison Friedman, Haley Rosenberg, Jackie Wellen, Daniel Quick, Robyn Moshier, Ann Oppenheim, Stephanie Hornstrand
Visitors	Jasmine Nottingham

Meeting Called to Order at 3:00pm

- I. Public Comments
 - None

- II. Principal's Report
 - Motion to Approve Minutes - Colette Noblitt
 - 2nd by Diane Barrett
 - No Nay's - Approved
 - Inclusive Schools Week - First Week of December
 - Life Rolls On Assembly
 - Nominate Inclusion Heroes
 - Link was on the District Snapshot email that went out on Monday
 - Attendance discussion
 - Every Monday, data is sent to schools on attendance. We are at 96% ada (average daily attendance)
 - Chronic Absenteeism (missing 10% of school year to date) is currently at 7.8%
 - We are thinking of ways to incentivize students in January and February

- III. Reports
 - DAC - Heather Spohr
 - No Notes
 - DELAC - Vacant
 - No Notes
 - GATE DAC - Robyn Moshier
 - **Upcoming District GATE Activities:** 8th grade Broadcasting activity is tentatively scheduled for November 30th from 3:30 - 4:30pm at NPHS (pending final Panther TV student leader availability).
 - Please note that all district level GATE activity participation is conducted via "lottery".

- GATE screening for referred students will take place on every campus across the district from November 30th – December 20th, with follow-up activities conducted in January, as necessary.
 - A District wide Super DAC meeting was held on October 10th and a presentation on Mastery Grading was given. Please click [HERE to view the powerpoint presentation](#), and click [HERE to watch a video of the presentation](#) that was given to the Board of Education.
 - Tri-County GATE Council's "GATEway to Leadership" conference resumes! Teacher nominated/GATE sponsored 7th grade students will be invited to attend the Saturday conference on March 9th at Oxnard College from 8:30 AM - 3:30 PM.
 - The next GATE-DAC meeting will be held December 1, 2023 from 9:15-11:15 am in the University Center MPR.
 - GATE-DAC meetings are open to the public, although non-committee members may not engage in discussion on agenda items during the course of the meeting other than to submit a public comment prior to the start of the meeting. Parents who have questions or concerns should reach out to their school site parent representative or GATE-DAC administrator for assistance.
- PFA - Kiley Duncan/Mandy Liston
- Completed audit and Booster reauthorization
 - Taxes are filed and registered as a non-profit
 - TK/K PE program through CRPD started and the students love it. There is also going to be a 6 week trial of a recess program also through CRPD to see if we want it to continue for the school year.
 - Harvest Fest was very well attended
 - Care and Share - working with Student Council on a community service project
 - Toppers Restaurant Night for TK/K is tonight
 - We have planned a Parents Night Out mixer at the West Tasting Room on 11/28
 - Upcoming Toy Drive in December. The toys will be donated to James Storehouse.
 - Upcoming Assembly - Life Rolls On during Inclusive Schools Week
 - Red Ribbon Week had a lot of fun events headed up by Jasmine. Students Spirit Week is always a hit and students enjoyed searching for red coins at recess
 - Roadrunner Run has started working on sponsorship. Help is needed for all the run details and future plans as well as sponsorship support.
- SEDAC - Stephanie Hornstrand
- Reports from the community:
 - SELPA (Special Education Local Plan Area): Inclusive Schools Week December 4-8 2023. Community Resource Guide for celebrating Inclusive School week Inclusive Schools Week | Smore Newsletters for Education.
 - Ventura County SELPA website <https://www.vcselpa.org> for many educational opportunities on IEP and Special Education Process
 - Celebrating the Autistic Mind Art Show Jan. 11-14 sponsored by Autism Society Ventura County: <https://www.autismventura.org>
 - CRPD: Therapeutic Recreation Winter Registration opens soon and now the guide will be sorted by ages vs locations. They do provide inclusive programming on campus if requested

- Rainbow Connection: best way to hear about latest options is to join Facebook or email list serve. They are providing many IEP education courses for parents. RAINBOW CONNECTION FAMILY RESOURCE AND EMPOWERMENT CENTER - Rainbow Connection FRC (weebly.com)
 - TO Library 2023 In-N-Out Burger “cover to cover” reading program. Read five books for 300 minutes and earn a gift card. Dog Days at the library is an opportunity for readers of all levels and abilities to read to certified therapy dogs on Tuesdays 3:30pm-4:30pm. Homework help for K-8 Wednesdays and Thursdays 3:00-5:00pm. www.tolibrary.org
 - Special Olympics and Unified Sports (Erin Bell).
[https://go.boarddocs.com/ca/conejo/Board.nsf/files/CX8M23590DDE/\\$file/SpecialOlympics_UnifiedSports.pdf](https://go.boarddocs.com/ca/conejo/Board.nsf/files/CX8M23590DDE/$file/SpecialOlympics_UnifiedSports.pdf)
 - Save the date for Ventura County School Games (Ages 5-22) at NPHS on May 18, 2024
- Updates from Dr. Erin Roderick, Director of Special Education
Preschool/Elementary and Ms. Dawn Thomas, Direction of Special Education
Secondary, Ms. Grudsky and Ms. Glover regarding the Transition Process:
Preschool through Post Secondary. Presentation is available
<https://drive.google.com/file/d/1oSzHpA7F8kRPHXaKw8JEgRXFv7rJJkNP/view>
 - Transition Activities Across Grade Spans include a transition IEP, school tours, articulation day with teachers/dept, counselor visits
 - Preschool to Elementary meetings for parents are November and January
<https://www.youtube.com/watch?v=00Y6fgeDwZI&feature=youtu.be>
December 12 (5:00 PM @ University MPR)
 - Elementary to Middle School meeting is November 30th 5:00pm University MPR
 - It's Transition Time! | Smore Newsletters for Education
 - 5th grade field trips to receiving Middle Schools
 - Summer Orientation events
 - Middle School to High School
 - It's Transition Time! | Smore Newsletters for Education
 - Beyond High School there will be an exit IEP for students earning a diploma and completing post secondary. Students on a certificate path will have a transition IEP with a Conejo Oaks Academy rep. Familiarity with adult transition agencies is critical Adult Agencies.pdf - Google Drive
- SEDAC members workshopped post presentation on transitions, questions remained
 - on further education on the new ‘alternate path to diploma’
 - more transparency and early IEP meetings
 - more communication on transition resources and education
 - adding resource discussion as part of IEPs, especially beyond high school
 - need to be transparent about diploma vs certificate pathway in elementary school
- Key Learnings on Transitions
 - Good information even if you have another year or so before the next grade span.

- Start early, it's never too early to be thinking about transitions and reach out to learn more, many resources are available at SELPA, the district and schools.
 - Parents to understand early the academic pathway (diploma vs certificate) for their child (elementary)
 - Opt In Process Update
 - Updates from SEDAC members shared that there is a communication gap between what school sites have been told vs what we've been told with regards to the school site opt in process. A commitment was made that it would be addressed immediately and SEDAC executive leaders noted that this delays information getting to families. They shared that a centralized district opt in process is not what should be communicated, a local school site opt in process is what should be occurring.
 - Paraeducator Update
 - New supervisor is Meredith Bush. There are currently 140 para intensive individual support providers. There are 227 para educators in the district of which 57 are agency paraeducators.
 - All current specialized programs are fully staffed with paraeducators and support
 - If a child has a paraeducator it will be noted in the IEP
- LGBTQ+ DAC - Vacant
 - No Notes
- AA DAC - Vacant
 - No Notes

IV. New Business

- Reading Intervention Update
 - Historically we have 2 intervention teachers, but this year our 2nd took a full time teaching position and we've had a vacancy since
 - We hired someone earlier in the year, but they decided not to proceed
 - Interviewed someone today who is interested in the position
 - We are currently at 4-5 students per grade level, but if we get a 2nd, we can increase that number to 8-10 per grade level.
- Site Improvement Projects
 - Outdoor Learning
 - Furniture will be delivered the first week of December via crane. It will be during school hours.
 - Meeting was today with the District planning department and technology
 - It would be counterproductive for a smart board, so looking into a screencast television or possibly a video board
 - Backside of shelter will have the Aspen logo
 - Science Lab
 - Similar to Art Room
 - In process of designing space
 - TV mounted for display
 - Possible 2nd tv on cart to let students see no matter where seated
 - Graffiti art with science theme

- Possible start on Jan 8th
 - Updating fire alarm systems, fencing, external security cameras, and blacktop
 - Planning is working on options of what to do with the Front Office
 - ELD Intervention
 - Dr. Craven met with Dr. Araiza on our EL Program
 - 29 students at our site
 - Last year there was a bill signed into law that schools must provide specific services to EL students
 - Students have various EL levels
 - For next year, we will be required to provide pull out EL intervention for intervention support (1st-5th Grade)
 - Future Data Discussion
 - Reviewing Trimester 1 Data next meeting
- V. Old Business
- None
- VI. Adjournment
- Meeting adjourned at 3:53pm
 - Next Meeting: December 20, 2023